



City of College Park  
Planning, Community, and Economic Development Department  
4500 Knox Road  
College Park, MD 20740  
Phone: (240) 487-3543  
Fax: (301) 887-0558

### BUSINESS SIGN ASSISTANCE FUND APPLICATION

This program provides a matching grant up to \$2,500 to businesses for the design, fabrication, and installation of storefront signs. Funds will be disbursed after signage has been installed.

Please print legibly and return to the address above or by email to [mstiefvater@collegeparkmd.gov](mailto:mstiefvater@collegeparkmd.gov).

#### 1. PROPERTY INFORMATION

Property Address:

Property Owner's Name:

Current Owner's Phone:

Are any code enforcement actions pending against the property (if yes, please describe):

#### 2. APPLICANT INFORMATION

Business Name:

Business Type:

Mailing Address:

City:

State:

Zip Code:

Contact Person:

Phone:

Email:

#### 3. IMPROVEMENT INFORMATION

Description (attach a photo of existing façade and sketch of the proposed sign with all dimensions):

Amount Requested (maximum \$2,500):

I/We have read and understand the program description and guidelines and accept the program conditions and requirements. I/We certify that I/we are the business and/or property owners of record.

Business or Property Owner Signature

Date

Business or Property Owner Signature

Date